

Sports Society

The Sports Society is an umbrella for the different sports related activities and will be classified as clubs when formed. The overall vision and mission have been included in the application pack.

Football Club Assistant Leader – Job Role

Eligible students:

- Any provisionally or fully enrolled student provided that:
 - An Assistant Leader must be a member of the Club and a student at Bloomsbury Institute. Furthermore, to be an Assistant Leader of an academic society the student also must be a student of that respective faculty
 - The student would not have been in this office more than twice.

The Assistant Leader role is very important as it enables the Club Leader to effectively perform their relevant duties. The Assistant Leader should be ready to step in as and when required if the Club Leader is unavailable.

The Assistant Leader is expected to support the smooth running of the Club making sure that the set aims, and objectives of the society is adhered to and the voice of members are heard effectively. The Assistant Leader is also expected to support new agenda's that will be beneficial to the club and will work closely with the Club Leader to achieve these initiatives.

Role and responsibilities:

- To be directly accountable to the Student Guild
- To be responsible in upholding the Vision and Mission of the Club
- To maintain databases and other standardized documentation
- To make sure membership dues are up to date
- To make sure that all updates and documentation is disseminated to members as required
- To make sure that the relevant information for the website is readily available on request
- To maintain close relationships with relevant academics within Bloomsbury Institute
- To make sure that the content for the bi-monthly newsletter is available
- To support the Club Leader with initiatives associated to the role
- To attend and arrange meetings as and when required
- To be actively involved with the Student Guild activities
- Commit to eliminating any unlawful discrimination and promote equality of opportunity for all members

- To support in raising awareness of issues that may affect the Club
- To uphold good practice and champion the Student Guild within the immediate and wider community
- To maintain confidentiality where required and to safeguard member data.



Benefits of the role

Football Club Leader

- By being an active and engaged Club Leader, you will be exposed to some level of input within the Guild. You will learn or develop skills such as formal meeting process, presenting and discussing ideas, negotiation and debating to name just a few
- You should gain a great sense of satisfaction that your place within the Guild really achieved something – contributing to the development and success of the Guild
- Having a great thing to put on your CV – it will demonstrate to potential employers that you have had exposure to some level of formal decision-making within a structured and professional organisation.
- Leaders will be the principal officer of their respective society (or Club/Group) – effectively. We envisage the Leader roles to work very closely and as a real team. An Assistant Leader would also automatically assume the role of Leader in the event that the Leader stepped down during their term of office.

The Football Club

The Football club forms part of the Sport Society which promotes well-being and healthy living.

Vision: To use football as a vehicle to enhance well-being and maintain an active lifestyle that complements the academic journey.

Mission: To encourage students to engage in football to indirectly support learning within a fun environment.

Refer to the Election Policy if you have any doubts or need more information (www.bil-guild.org)